

### Secondary Glazing Survey Sheet

<b>Customer Address</b>  <b>Tel:</b>	Date	
	Tel No	
	Job Ref	

<b>Outer frame</b>	Equal Leg	<b>Fixing Method</b>	Face Fix	<b>Colour</b>	White
	Odd Leg		Reverse Fix		Silver
<b>Locks</b>	None	<b>Fixing Screws</b>	Yes		<b>Installation Seal</b>
	Clip Locks		No	No	
	Fitch Catch				

Tick one item in each bold outlined box above

Room		Room	
Glass		Glass	
Height	Width	Height	Width
Room		Room	
Glass		Glass	
Height	Width	Height	Width
Room		Room	
Glass		Glass	
Height	Width	Height	Width

Draw breaklines in the box with measurements. Mark Hinged units with a "X" on the hinged side only, the sizes should include hinges and catches which are 20mm overall. For stay arms mark an 'S' where required, stay arms require a 15mm gap. Fixed units write Fixed in the box. Lift outs write lift out in box. For Sliding units indicate with an arrow which panels are to slide.